

ASU Observation Guidelines

PEER OBSERVATION OF TEACHING FORM				
Lecturer/Teacher: Mohamed Bashir		Semester Spring		Week: Day Tuesday
Course Code: MIFS307 Business Application Development		Lesson length: 50 minutes	No. of Students 30	Date 28/04/2020
Lesson Learning Outcomes: Effective use of mail merging and communication				Feedback Date: 29/04/2020

Things that went well:

Classroom management, materials presentation and communications.

Things I'm unclear about

None

Things to re-think and try out a different approach

Probing questions during the lecture to make sure students are following you and alerted.

Observation Criteria	Excellent 90 -100%	Very Good 80-89%	Good (Standard) 70-79%	Requires rethink 0-69%
• Ability to plan and deliver engaging lessons in relation to lesson Learning Outcomes	100			
• Ability to describe lesson objectives and how they fit into real life applications	95			
• Materials presentation (adherence to Academic Integrity policy at ASU) /ability to teach the lesson with engaging and motivating activities	100			
• Setting tasks appropriate to stage and lesson aims and ability to achieve lesson objectives	100			
• Selecting appropriate teaching techniques in relation to lesson content	100			
• Grading, volume and speed of speech – keeping explanations clear with good use of questioning to clarify understanding	95			
• Pace, timing and clear staging of lesson with focus on feedback to students	100			
• Attention to level of students, challenge and variety of task types		85		
• Ensuring the lesson uses the correct language of instruction	100			
• Making use of resources (IT) & teaching aids in order to enhance learning and increasing students' motivation	100			
• Classroom management skills – e.g. giving and checking instructions managing behavioural issues etc.	100			
• Attention to students individual needs/interests and strengths /weaknesses		85		
• Rapport and Nomination – friendly and warm atmosphere - smiling	100			
• Ability to maximise student involvement and clarifying concepts through student led discussion and analysis	90			
• Evidence of careful monitoring and response to mistakes/wrong answers is encouraging, appropriate and friendly	90			
• Ability to carry out administration duties; class attendance, lesson timing etc.	100			
• Ability to stay on topic and stay focused on lesson aims	100			
• Teaching is informed by research.		85		
• Total Score	1755			
• Overall Percentage Score = Total Score/1800 =	1755/1800 = 97%			